



Data Analytics

We are asking all students to complete some Independent Preparatory Work over the summer, before they join Year 12 in September. You will need to bring this work to lessons as the content will be assessed through introductory assessments which will be completed within the few first weeks of the new term.

Tasks

Learn about Excel from the tutorials here:

<https://www.w3schools.com/excel/index.php>

Excel Tutorial

Excel HOME

Excel Introduction

Excel Get Started

Excel Overview

Excel Syntax

Excel Ranges

Excel Fill

Excel Move Cells

Excel Add Cells

Excel Delete Cells

Excel Undo Redo

Excel Formulas

Excel Relative Reference

Excel Absolute Reference

Excel Arithmetic Operators

Excel Parentheses

Excel Functions



Extra reading

you can extend your learning by doing more lessons.

Excel Formatting

- Excel Formatting
- Excel Format Painter
- Excel Format Colors
- Excel Format Fonts
- Excel Format Borders
- Excel Format Numbers
- Excel Format Grids
- Excel Format Settings