

LITTLE HEATH SCHOOL

LEARNING FOR LIFE ○ TOGETHER ○ ONE COMMUNITY



All of our email addresses can be found on the LHS website and the Transition Email Address will be open until the end of the first week of term.

I am [tutor name], your son/daughter's new Form Tutor.

I am the first point of contact between you and the school.

■ **You may also be contacted by...**

- Your child's class teachers.
- The Head of Year 7, Miss Kennedy
- Our Progress Leader, Mrs Harper
- Our KS3 Secretary, Ms Guppy
- Our progress Leader for Disadvantaged Students, Miss Glasgow
- Our Student and Family Support Officer, Mrs Wraight
- the Assistant Headteacher in charge of Key Stage 3, Mr Rayner



THE SCHOOL DAY...

- 8:50 – **Morning Registration**
- 9:00 – Period 1
- 10:00 – Period 2
- 11:00 – Morning Break
- 11:20 – Period 3
- 12:20 – Period 4
- 13:20 – Lunch
- 14:05 – **Afternoon tutorial time**
- 14:25 – Period 5
- 15:25 – End of the school day

Students will be expected to arrive promptly to registration and all lessons as attendance is monitored very closely across the school.

The 'LATE DESK' can be found in most classrooms and is used to ensure that lateness to lessons is logged and does not affect the learning of other students.

They will be able to use the canteen by using biometrics (their finger print) if you have loaded money onto their account via our parent pay system.

If your child is entitled to free school meals and you are not sure what to do, get in touch with Miss Glasgow, she deals with all of our PP students and is here to help you!

Year 7s are on the first sitting for the canteen, so if they are getting food from the canteen, they will need to come between 1.20-1.40.

Many students bring a packed lunch and some chose to supplement this with a snack from the canteen or snack shack.

Many students catch a school bus. The Reading Buses website has a route planner, but our receptionists are incredibly knowledgeable if you need help working out which bus to take



MY ROLE AS A FORM TUTOR IS TO...

- Support your child's transition into Little Heath
- Monitor your child's academic progress throughout their time at LHS
- Be a friendly face for them every day
- Help them to become active and positive team members of the tutor group, our house and the LHS family
- Support them in becoming independent learners, taking responsibility for their learning, behaviour and equipment
- Develop their inter-personal skills through a range of discussion and listening based tasks
- Help them to navigate any problems and issues, often adopting a restorative approach to dealing with difficulties
- Encourage them to spread kindness and celebrate success
- Facilitate discussions and lead tutor work on a range of different topics
- Listen to any concerns/worries they have and support them in finding resolutions/coping strategies

I aim to be the person who knows them the best at school!



TUTOR WORK...

- The tutor work is carefully designed to support all students' social and emotional development.
- It covers a range of topics and issues relevant to students in each year group from friendship and health, to personal finance and current affairs.
- We will undertake some circle time, debates, reading, charity work and much more.
- The tutor work we will do will help to build a sense of community within the tutor group, the year group and the wider school community, as well as raise awareness of current issues which are relevant to the students.
- As a tutor group we all belong to the same House. However siblings are not necessarily in the same houses, we have far too many siblings and a little bit of healthy competition doesn't hurt!
- We will work on a range of competitions, fund raising activities and much more, linked to our house. We (and that means you too now!) are in...

(FILL IN YOUR HOUSE HERE!)



OUR TIMETABLE...

At LHS, we use a two week timetable.

- At first this sounds like it will be confusing and difficult to remember, but you will be surprised how quickly the students adapt! Many of our families have copies of student timetables on notice boards or stuck to the fridge, so everyone knows what's happening when!
- Pupils will have 5 different lessons each day, and must check their timetable the night before to ensure they bring all equipment they need.
- In year 7 students study English, Maths, Science, History, Geography, PSHE, Drama, Art, Music, Technology, RE, PE and French
- All students have 20 minutes of DEAR time every day (Drop Everything And Read) so please make sure that they have a reading book every day. They can also borrow books from our fantastic library and Mrs Cossey, our school librarian, is a brilliant fountain of knowledge for our students.
- After a holiday the timetable continues, it does not necessarily start again at week 1.



OUR LEARNING...

This year we are going to approach our teaching groups differently...

- Previously students have been taught several subjects in their tutor groups. We have felt that perhaps over the past couple of years our Year 7s and 8s have spent a little bit *too much* time with their tutor group, so they will only be with their tutor group for tutor time, assemblies and special events.
- Students will be in different mixed ability groups for English, Science, History, Geography, RE, Drama and French. This may mean that they are with some people from their tutor group, but also with other students, possibly other friends from primary and lots of new faces. These will be groups of roughly 27/28 students per class.
- PSHE, Art, Music, Technology and PE are taught in yet again different, smaller, mixed ability groups. Roughly 24/26 students per class
- Maths is the only subject where students are set. We will initially use SATs and primary teacher assessment levels, then will move on to use internal end of unit tests, where students may move up and down classes as appropriate.



THE FIRST DAY...

- Is an exciting, if a little nerve-wracking, day for everyone at Little Heath School – pupils and staff alike. However we plan to make it as easy and smooth running as possible.
- It can be very emotional for both you and your son/daughter. Please don't worry, we will do our best to look after them! If you show a positive, confident and excited attitude to the first day at school your child will hopefully follow your lead.
- Only Year 7 and Year 12 students will be in on the first day of term. This will mean that your children will have an opportunity to explore the school without everyone else being around.
- Your child will come to Main Reception and into the main hall, and will be introduced to me, the School Leadership Team and the rest of the tutor group again. We will then go to our form room and timetables will be issued before we go on a tour and navigate our way around and work out how to read our timetables.
- We will spend the first few hours getting to know one another, having some fun, understanding rules and expectations, whilst also building a sense of team and making sure that everyone feels ok and has any questions answered.
- Period 4 and 5 will see all of Year 7s start their LHS learning journey with 2 normal lessons, so a chance to meet more new people!



WHAT DO THEY NEED ON THE FIRST DAY...

- Come in wearing smart uniform, no trainers, nail varnish, hoodies, facial piercings. (If you are in doubt, check the parent handbook)
- Their pencil case and all equipment (please see the list in the parent handbook. If you have lost yours, they are all on the LHS Website in the transition section.) Some students also find it helpful to bring a notebook of their own.
- A bottle of water and packed lunch or money loaded ready for the canteen. (Again see the booklet for details.)
- They do not need to bring their PE kit on the first day.
- A positive attitude – we tell them that if they have been great and loved primary, that's wonderful, but if they have struggled or not enjoyed it, then this is an opportunity to start a fresh, be the person they really want to be. We will be giving every single student a fresh start and the chance to shine. Please encourage them to do this.
- A deliberate intention to spread kindness. It is absolutely fundamental to everything we do. Looking out for students who are on their own, or looking down and helping them to feel part of a group is absolutely vital. Please encourage them to be the best version of themselves.



MOBILE PHONES/SMART WATCHES

- Mobile phones must be switched off and in school bags as soon as students get onto school site.
- If a student is seen on their mobile phone, it is confiscated and parents will need to collect it.
- In exceptional circumstances, if you are unable to collect, then the student will be able to get it from Main Reception at the end of the day. We usually only allow this once.
- As per the new government guidelines, smartwatches are also banned in school.
- Mobile phones, smartphones and any other personal devices are brought onto the school site at the students' own risk.



THANK YOU SO MUCH

- I am very excited and proud that I will have the honour of working so closely with your child next year.
- I look forward to getting to know your son/daughter and you over the coming years.
- If we work as a team to support your child there is **no limit** to what they can achieve at Little Heath!
- I look forward to seeing your children on Thursday 3rd September looking smart and ready to learn and grow!
- **If 6.25pm** – then you are now moving to The Main Hall
- **If 7.00pm** – then thank you, and please do visit the Restaurant (various stalls & some nibbles) before you leave if you did not get chance to visit it before we started at 6pm



**Do you have any
questions that have
not already been
answered this
evening?**

**ANYTHING ELSE
FROM YOU...?**

Please don't
worry if you can't
think of anything
now.

You can always
get in touch later.



LITTLE HEATH SCHOOL



FIND US ON FACEBOOK @LHSREADING

