

**LITTLE HEATH SCHOOL**  
Little Heath Road, Tilehurst  
Reading, Berkshire, RG31 5TY  
Headteacher: Mr D J Ramsden



## **COVER SUPERVISOR**

Required Immediately

**Grade E/WBC Spinal Point 7, £22,369.00 pro-rata p.a. (approximately £16,655.00 p.a.) 32.5 hours per week Monday – Friday (term time only) plus up to 5 Inset days payable as additional hours.**

We are seeking to appoint an enthusiastic Cover Supervisor to supervise classes during the short-term absence of the class teacher and to be responsible for the behaviour and management of the students during the lesson. This will involve giving help and support to students by distributing and explaining to students the work set by absent teachers, collecting work and materials from students at the end of the lesson. When not in the classroom, administration work linked to school requirements will be part of your duties.

The person we are seeking will:

- demonstrate a real interest in working with young people;
- have an ability to apply a fair, firm and friendly approach;
- have a responsible outlook and flexible approach to work.

Little Heath School is a highly successful comprehensive school (1658 on roll, including 366 in the Sixth Form) situated in a pleasant semi-rural setting to the west of Reading, with good access to road and rail links. The school has recently benefited from a significant and transformational building project, opening a new £15 million main block in spring 2021.

*As a school, we pride ourselves on our Continuing Professional Development Programme, which supports teachers to continually improve their practice in innovative ways, collaborating with other members of staff.*

*Little Heath School is committed to safeguarding children and promoting the welfare of children and young people; we expect all staff and volunteers to share this commitment. Little Heath School will ensure that all recruitment and selection practices reflect this commitment. All shortlisted candidates will be asked to complete a criminal records self-disclosure form and successful candidates will be subject to Disclosure and Barring Service (DBS) checks along with other relevant employment checks*

**For an application form and information pack please email [recruitment@littleheath.org.uk](mailto:recruitment@littleheath.org.uk) . Please address supporting letter of application to the Headteacher.**