

# LITTLE HEATH SCHOOL

Reading, Berkshire



## PERSON SPECIFICATION

**Job Title:** Head of Year

KEY FEATURE	ESSENTIAL	DESIRABLE
Qualifications and training	<ul style="list-style-type: none"><li>• Good honours degree or equivalent</li><li>• Qualified Teacher Status</li></ul>	<ul style="list-style-type: none"><li>• Further professional qualifications</li><li>• Full clean driving license</li><li>• First aid qualification</li></ul>
Experience	<ul style="list-style-type: none"><li>• Relevant experience as a teacher in secondary education</li><li>• Strong record of continuing professional development and training</li><li>• A commitment to future learning, as a role model to other learners</li></ul>	<ul style="list-style-type: none"><li>• Experience of curriculum design and development</li><li>• Experience of involvement in improvements in standards of teaching and learning</li><li>• Experience of involvement in improvement in standards of achievement</li><li>• Experience of working with outside agencies</li></ul>
Leadership and management	<ul style="list-style-type: none"><li>• Natural initiative and drive</li><li>• The ability to lead teams effectively</li><li>• Experience of motivating others and working collaboratively, thus improving the work of colleagues</li></ul>	<ul style="list-style-type: none"><li>• The ability to articulate a vision and set goals for achieving it through the work of others</li><li>• Proven track record in leadership and innovation</li><li>• Proven track record of managing change and evaluating impact on performance</li><li>• Experience of personalising learning to ensure maximum benefit for learners</li></ul>
Professional standards	<ul style="list-style-type: none"><li>• A strong, lively and innovative classroom teacher with a good understanding of how to apply a range of teaching and learning strategies to different contexts</li><li>• A commitment to ensuring that every student achieves their potential in the context of the Every Child Matters agenda</li><li>• High aspirations for students, staff and oneself</li><li>• Strong problem solving skills</li><li>• Ability to maintain confidentiality</li></ul>	<ul style="list-style-type: none"><li>• Thorough knowledge of current curriculum developments in key stage 3 / 5</li><li>• Knowledge and understanding of national education priorities, policies and programmes</li><li>• Competence in ICT as a tool for educational transformation</li><li>• Understanding of assessment as a tool to enhance learning</li></ul>
Other personal qualities	<ul style="list-style-type: none"><li>• Suitability to work with Children</li><li>• Strong communication skills</li><li>• Strong personal organisation skills and diligence</li><li>• Ability to rise to challenges and to think creatively</li><li>• To be able to speak fluent English to an appropriate standard</li></ul>	<ul style="list-style-type: none"><li>• Willingness to contribute to the wider life of the school</li></ul>