

**LITTLE HEATH SCHOOL**  
Little Heath Road, Tilehurst  
Reading, Berkshire, RG31 5TY  
Headteacher: Mr D J Ramsden



## **Examination Invigilators**

Hourly Rate £9.81 per hour

We are seeking to appoint part-time Invigilators to supervise the smooth running of the Examinations at Little Heath School. Examinations now run throughout the year with key times being September, November, January, March, May and June. Days and hours will vary and some early mornings and late afternoons will be required.

For more information on this important role please contact the Examinations Office on 0118 943 9565.

The person we are seeking will:

- demonstrate an interest in working with young people;
- good communication skills;
- have the ability to apply a fair, firm and friendly approach to invigilation;
- ability to work under pressure;
- support and take instruction from the Lead Invigilator
- be willing to support students as a scribe or reader if required.

Little Heath School is a successful comprehensive school (1658 on roll, including 366 in the Sixth Form) situated in a pleasant semi-rural setting to the west of Reading with good access to road and rail links. As a school, we pride ourselves on our strong Professional Development programme, believing that support staff need to be able to develop their own practice collaboratively with others.

*Little Heath School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Little Heath School Governing Body is an equal opportunities employer. Appointments are subject to satisfactory pre-employment checks and the successful applicant will be required to apply for an enhanced disclosure from the Disclosure and Barring Service (DBS). Further information can be found at [www.homeoffice.gov.uk](http://www.homeoffice.gov.uk)*

**For an application form and information pack please email [recruitment@littleheath.org.uk](mailto:recruitment@littleheath.org.uk) . Unfortunately we cannot accept CV's. Please address supporting letter of application to the Headteacher.**

