

## **LITTLE HEATH SCHOOL SUPPORTING PUPILS AT SCHOOL WITH MEDICAL CONDITIONS**

### **Purpose and background**

The Children and Families Act 2014 has placed a duty on schools to make arrangements for children with medical conditions to access and have the same opportunities at school as any other student.

### **Policy objectives**

To ensure that arrangements are in place which give parents and pupils confidence by providing effective support for medical conditions whilst the pupil is in school.

### **Management of policy**

<b>School:</b>	This policy is implemented and managed by the Headteacher, SENCo and Safeguarding Officer.
<b>Governing Body:</b>	The Governors School Community Committee should review this policy annually on behalf of the Governing Body.
<b>Approval:</b>	Approved by the School Community Committee on 12 June 2018
<b>Next review due:</b>	June 2021

### **Associated policies**

Special Educational Needs Policy  
Health and Safety Policy  
Equality Policy  
Child Protection Policy and Procedures  
Offsite Activities procedures and policy

### **Rationale**

Pupils at school should be properly supported so that they have full access to the curriculum, including trips and physical education.

The Governing body must ensure that arrangements are in place at school to support pupils with medical conditions and that the school undertakes its legal responsibility in regard to this.

The Governing body should ensure all school leaders consult health and social care professionals, pupils and parents to ensure that the needs of children with medical conditions are properly understood and effectively supported.

Some pupils with medical conditions may be considered disabled under the definition set out in the Equality Act 2010. Governing bodies must comply with duties under the act.

In making their arrangements governing bodies should take into account that many of the medical conditions that require support at school will affect quality of life and may be life threatening, some more obviously than others.

## **Practice and procedures**

When the school has been informed by a parent or health professional of a student with a medical condition, a designated member of staff is identified from the Senior Leadership Team, Pastoral Team or Inclusion Team as appropriate. This team will have sufficient coverage should a pupil need attention if any one member of staff is absent.

The designated member of staff is responsible for ensuring an Individual Health Care Plan (IHCP) is put in place and staff are made aware of the plan. Relevant training will need to be organised with health care professionals like the school nurse where appropriate. A process for individual healthcare plans is laid out in Appendix 1 as a flow chart.

A pupil's health needs can change over time and in many ways cannot be predicted so it is paramount that information is given to the school by the parent and health care professionals. The school will endeavour to provide effective support for any child who has a medical condition and ensure that pupils are kept safe.

Pupils with medical condition may be added to the school's SEND register

If a pupil with a medical condition wishes to participate in an offsite activity or trip communication between the designated member of staff and the parents will take place. A risk assessment will be undertaken to ascertain what provision is needed to ensure the pupil's safety and wellbeing on the trip.

## **Individual Health Care Plans (IHCPs)**

The IHCP should include the following:

- the medical condition, its triggers, signs, symptoms and treatments;
- the pupil's resulting needs, including medication (dose, side effects & storage) and any other treatment and testing requirements;
- specific support for the pupil's educational, social and emotional needs – for example how absences will be managed;
- the level of support needed including in emergencies. If a child is self-managing their medication, this should be clearly stated with appropriate arrangements for monitoring;
- who will provide support, their training needs and expectations of their role;
- who in the school needs to be aware of a pupil's condition and the support required;
- written permission from parents for medication to be administered by a member of staff, or self-administered by the pupil during school hours;
- what to do in an emergency situation, including whom to contact and contingency arrangements.

## **Training**

Suitable training should be identified during the development or review of an IHCP. Some staff may already have some knowledge of the specific support needed by a pupil with a medical training and so extensive training may not always be required.

The relevant health care professional should normally lead on identifying and agreeing what type of training is required and how this can be obtained.

Training should be sufficient to ensure that staff are competent and have confidence in their ability to support pupils with medical conditions and to fulfil the requirements as set out in IHCPs.

If necessary the whole school body could be made aware of an individual's medical condition.

Staff must not give prescription medicines or undertake healthcare procedures without appropriate training

## **Medication**

School should only accept prescribed medication if it is in date, labelled, provided in the original container as dispensed by a pharmacist and include instructions for administration, dosage and storage.

All medicines handed to the school will be stored in a safe facility and pupils will have access to this facility via a named adult in school

A pupil who has been prescribed a controlled drug may legally have it in their possession if they are competent to do so but passing it to another child is an offence.

## **Appendices**

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| Appendix 1 | Flow chart for developing and processing individual healthcare plans  |
| Appendix 2 | Please refer to DfE statutory guidance for governing bodies of maintained schools and proprietors of academies in England for supporting pupils at school with medical conditions April 2014 ( <a href="http://www.gov.uk">www.gov.uk</a> document reference: DFE-00393-2014) |

**PROCESS FOR DEVELOPING INDIVIDUAL HEALTHCARE PLANS:**

