

Little Heath School SEND information report

(Children and Families Act 2014)

Please find below information that may help you as a parent when considering appropriate SEND provision for your child.

To whom can I speak about concerns I may have about my child?

The staff body:

Teaching staff are responsible for

- On-going assessment on the progress of your child and identifying, planning and delivering any additional help your child may need (this could be targeted individual work or additional group support) and liaising with the Special Education Needs & Disabilities Coordinator (SENCo) as necessary.
- Ensuring that Little Heath School's SEND Policy is followed in the classroom and for all the pupils they teach with any SEND.

Form tutors are responsible for:

- Working with your child each school day including statutory registration, monitoring of their welfare, pastoral care and support and guidance in school.
- Referring concerns to your child's Head of Year who will liaise with the Inclusion department as appropriate.

The SENCo: Mrs T Cameron

Responsible for

- Developing and reviewing the school's SEND policy.
- Co-ordinating all the support for children with special educational needs or disabilities (SEND).
- Liaising with all the other people who may be coming in to school to help support your child's learning, e.g. Speech and Language Therapy, Educational Psychology.
- Updating the school's SEND register (a system for ensuring that all the SEND needs of pupils in this school are known) and making sure that records of your child's progress and needs are kept.
- Providing specialist support and INSET opportunities for teachers and support staff in the school, so that they can help children with SEND in the school to achieve the best progress possible.
- Ensuring that you are:
 - i) involved in supporting your child's learning;
 - ii) updated on their progress throughout the year;
 - iii) involved in reviewing how provision has supported them

The Headteacher: Mr D Ramsden

Responsible for:

- The day-to-day management of all aspects of the school; this includes the support for children with SEND.
- Delegating duties and responsibilities to the SENCo and class teachers ensuring that your child's needs are met.
- Making sure that the Governing Body is kept up to date about issues relating to SEND.